

09.01C Schedule of Fees

HEMPSTEAD PAVILION PLAYGROUP SCHEDULE OF FEES 2023-2024

CONSUMABLE CHARGE - FUNDED AND NON FUNDED

Payable by everyone PER SESSION AM & PM (see note) £1.50 per session

NON-FUNDED CHILDREN

SESSION	TIME	COST
AM	09:00 – 12:00	£16.00
PM	12:30 – 15:30	£16.00
Lunch Club	12:00 – 12:30	£4.00

See note for consumable charge and charge for school readiness sessions

CHILDREN ELIGIBLE FOR FUNDING

SESSION	TIME	COST
AM	09:00 – 12:00	FUNDED **
PM	12:30 – 15:30	FUNDED **
Lunch Club	12:00 – 12:30	£4.00

up to 5 sessions for 15 hours funding/ up to 10 for 30 hour funding

See note for consumable charge and charge for school readiness sessions

ADDITIONAL COST FOR SCHOOL READINESS 3 to 4 year old only (not covered by funding)

SESSION	TIME	COST
Wednesday & FRIDAY PM	12:30 – 15:30	£0.50

All the money raised from this is spent on the school readiness sessions only. This is to help towards the cost of external companies coming in for example; Jo Jingles, cooking lessons, Yoga, Petaholics, etc..

IMPORTANT INFORMATION

INVOICES

Invoices are raised monthly and sent by email 2 weeks before the due date. Invoices are payable in advance on 1st of the month. Our payment terms are strictly 14 days.

There is a late payment charge of £25.00 weekly charge (automatically charge after 14 days), this is to cover the additional admin costs associated with collecting late payments.

MISSED/CANCELLED SESSIONS

Any sessions missed due to illness/holiday/school taster days/Unforeseen closures, cannot be carried over or swapped due to the timetabling of staff and ratio levels all sessions missed/cancelled are still chargeable at the full amount – No refunds will be given

CONSUMABLE CHARGE

The funding we receive from the government, claimed on your behalf goes towards paying the wages of the dedicated team of high quality practitioners at our setting. The supplement charges covers the cost of (but not limited to); Snack at each session, supplement wages cost of additional staff for field trips, we always staff above ratio so we have plenty of staff to give a loving and caring environment, increase cost of gas and electric, many different resources supplied above what is expected by funding e.g. cooking materials, father's and mother's day, Xmas crafts, leavers parties. Online Tapestry Journal, Additional cleaning, PPE, toilet tissue, face tissues, hand soap, sanitiser, paper towels, cleaning products, butterfly experience, sun cream. The list is endless but these are some of the additional items that means our setting can stand out from the rest.

Funding

Funding can only be claimed in blocks of 3 hours and 6 hours between the hours of 09:00 and 15:30. If your child stays all day (09:00-15:30) then the extra ½ hour will show as a lunch time charge on your invoice

Late collection

In the event of the late collection of your child, we reserve the right to charge £10 for each additional 15 minutes

Review:

We reserve the right to review this policy at any time but one months' notice will be given of any changes made.